



## LSD Market and Event Terms & conditions and arrival information 2016

1. You have been allocated a stall/s at your chosen market / event in accordance with your requirements indicated on the booking form. N.B. Pre-paid stall rents are **NON-REFUNDABLE**.
2. All pre-paid stall rents are non-refundable. Either traders cancelling themselves, or the market being cancelled by the operator for reasons of adverse weather conditions or otherwise.
3. All traders are to check in with an LSD representative (staff wearing a high visibility vest) on arrival. The market manager or member of his staff will show you your stall position.
4. Arrival / set-up times are no earlier than 7:30am and no later than 8.30am. Please note that if you have not arrived by 8.30am your space may allocated to a casual trader.
5. Parking is not provided or guaranteed but you should be able to get near to the trading area for unloading. If in doubt call Area Manager Ted Perry 07736 777244 who will advise/guide you.
6. Your vehicle will then need to be parked in a suitable car park or off site location. Parking is your own responsibility.
7. The market opening times are as stated on your application form. If you are unsure of this, check one of the websites to confirm trading times prior to the date of the market or event. [www.lsdpromotions.com](http://www.lsdpromotions.com) or [www.worcestercitymarkets.co.uk](http://www.worcestercitymarkets.co.uk) (if you are trading in Worcester).
8. During the given opening times you must ensure your stall is fully open, traders are not allowed to break down or pack away early and failure to comply will result in a warning/and if repeated prohibition from the market or any future events. Stalls that are broken down early spoil the market for others.
9. Traders are requested to remain within their own display area boundaries and not encroach on other trader's space. We recommend bringing your own chair if required, and although most of the provided equipment is water resistant, you are responsible for your own protection against inclement weather and the safety of any personal equipment brought to the market.
10. It is essential that traders are covered by adequate Public Liability Insurance cover (min. £5,000,000). Please produce a copy of your insurance cover to that effect. Temporary insurance is an option (see application/booking form).
11. LSD Promotions do not accept any responsibility for injury, damage or loss to any person or property whilst on site. By applying for a pitch and attending the event you indemnify LSD Promotions against any claims or damage which may arise as a result of your visit.
12. Traders are required to set-up their display in a safe and responsible manner so as to ensure public safety at all times.
13. Please ensure that all rubbish is removed at the end of day.
14. It is our intention that traders enjoy successful trading on all of our events & markets. A manager is on site at all times and will be pleased to assist you with any queries you may have. Our staff are there to help.
15. Traders starting on regular markets will be able to book future stalls with the Manager when he calls for the rent.
16. Traders will be fined £50 if seen taking LSD Promotions chair hire stock, the chairs are for the event and not for traders to use.
17. Traders are not permitted to use any sort of sticky tape to attach posters onto LSD Promotions Canopy covers, side sheets, and skirts. If seen doing this traders will have to pay for cleaning costs.

### LSD Promotions Marketplace Ltd

Ground Floor Offices, Stamford Mews, Enville Estates, Stourbridge DY7 5HD  
Tel: 01384 877336 Email: [linda@lsdpromotions.com](mailto:linda@lsdpromotions.com)